



JHS Running Start Student Check-List



	1. Attend the Running Start Information Session at High School and Beyond Family Night in October. If you are unable to attend, please go to one of the make-up sessions offered in February or March, from 2:10 – 3 pm.
	2. Research and decide which community college you wish to attend.
	3. Get & complete the following forms (available in the Counseling Center <u>on and after March 1</u>): (a) The <i>JHS Running Start Signature Page Form (pink form)</i> (b) The <i>Running Start Planning Form (green form)</i> (c) The appropriate community college application (most are now available online)
	4. Turn in your signed <i>JHS Running Start Signature Page form</i> & your <i>Running Start Planning Form</i> to your JHS Counselor, and (if needed) have your community college application signed by your JHS Counselor (We suggest you do this by March!) <i>Be sure to give your JHS Counselor 48 hours to process & sign your application.</i>
	5. Download, mail or hand-deliver your completed community college application along with the application fee to the community college.
	6. Schedule your time to take the placement test at the community college.
	7. Bring your Placement Test results to your JHS Counselor to confirm your eligibility for the Running Start Program (<i>you must test into the qualifying college-level English!</i>).
	8. If you qualify for Running Start, review the classes you would like to take (e.g. via the C.C. website) and see your counselor to discuss possible classes. The <i>Running Start Enrollment Verification Form</i> is the form that allows you to register for CC classes. You will need to complete this verification form EVERY QUARTER!! This form is available in the JHS Counseling Office. <i>(Please have your student information & college courses filled out before asking your JHS Counselor to complete the rest!)</i>
	9. Make and attend your advising appointment with the college advisor. The CC advisor will be able to help you with CC classes and registration and will help to answer any of your questions.
	10. Register for your classes at the CC. Make sure you have a plan for alternative class choices in case you cannot get into your first-choice class(es).
	11. If you drop a class after the quarter has started, check with your CC counselor and complete the official Add/Drop paperwork at the CC.